



LOCKWOOD PEDESTRIAN SAFETY DISTRICT



Lockwood Pedestrian Safety District Advisory Board Meeting Minutes – 08/06/2025

Lockwood High School, Community Room | 1932 U.S. Hwy 87 E, Billings, MT 59101.

- **Attendance**
 - Board members: Brandy Dangerfield, Travis Smith, Nick Pancheau, Pam Ask,
 - Board member not in attendance: Tim Sather
 - Others in attendance: Erin Claunch, Sanbell; Mike Hayes, Multi Modal Planner
- **Minutes:** July minutes emailed 8/4/25 by Dangerfield. Ask motioned to approve, Pancheau seconded, all approved, motion carried.
- **Torgerson sidewalk improvements project (Erin Claunch, Sanbell)**
 - Email from Claunch 7/30/25: Knife River has completed the construction of the sidewalk. They still have some clean-up work to do and tying into the asphalt, but the project is pretty close to wrapping up. As the photo shows, there is a fair amount of water ponding in the area that they need to work in, so it may take a little bit before they can finish it out. The good news is that there is substantial ponding both in the boulevard and Torgerson's pond and the sidewalk is completely dry.
 - Monday, ponded water was dried up. Knife River's plan is to return to work next week to finish a ramp. Claunch confirmed that the sidewalk stayed dry after the huge rainstorm.
- **TA Grant (Erin Claunch, Sanbell)**
 - Monat indicated that the application was formally approved by PCC and moves forward as a nominated project.
- **Old Hardin Rd sidewalk project (Travis Smith)**
 - Pre-Construction Meeting: Tuesday, August 12, 2025 10:30 AM-12:00 PM (minutes attached)
 - Travis will attend virtually. Any board members desiring to attend/listen in can be forwarded invite/link
- **Billings Bypass/TEDD update (Nick Pancheau)**
 - Handout: Morrison Maierle - July 2025 Update
- **Trail Count Report (Mike Hayes, City of Billings, Multi Modal Planner) - handout attached**
- **New Business**
 - Rusty Logan with Billings MET Transit contacted Travis/Nick on 7/10
 - *MET Transit is kicking off a Transit Financial Sustainability and Governance study and is looking for representatives from the various entities in our area to serve on a Study Review Committee; this committee will meet around 4 – 6 times across the course of the project. Since we're looking at governance models, funding options, and the potential to expand services beyond City limits, the conversation will include the possibility of transit service in Lockwood. Considering this, we thought it would be best to include someone from the Lockwood Ped Safety District. Is this something either of you, or another board member, would be able to do? We've also reached out to the Lockwood Steering Committee and they recommended we involve the Ped District as well.*
 - Travis has volunteered to sit on this committee as a representative of the LPSD.
- **Next Meeting Date(s):** Wednesday, September 3, 2025, 7pm.



LOCKWOOD PEDESTRIAN SAFETY DISTRICT



Lockwood Pedestrian Safety District Advisory Board Meeting Attendees – August 6, 2025

Name _____ Email (If not provided previously) _____

1. Joan Smith

2. Sam Ash

3. Nick Panchau

4. Mike Hayes II

5. Erin Clutman

6. Brandy Druryfield

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

PRECONSTRUCTION CONFERENCE
Meeting Agenda
TA56(114) Bicycle & Pedestrian Facilities Sidewalks - Lockwood
August 12, 2025
10:30 A.M.

1. List of Attendees

- a. Sign-in sheet
- b. PDF emailed after meeting

2. Project Contacts/Introductions

OWNER: Yellowstone County – Logan McIsaac (PM), Jay Anderson (Deputy PWD), Monica Plecker (PWD)
CONSULTANT ENGINEER: DOWL – Doug Enderson (EOR), Marissa Madsen (CPM), Connie Nevarez (ACPM/FPR), Megan McLean (PI)
CONTRACTOR: Askin Construction – Dennis Ross (GM/PM), Dane Swartz (APM),
SUBCONTRACTORS: BCS, MT Fence

3. Project Overview

- a. Sidewalk installation work including 2,037 LF of new 6" concrete sidewalk and associated ADA features between Woodland Road and Rykken Circle and 436 LF of 36" RCP irrigation pipe, valves, manholes, and associated work.
- b. The project is TA (Transportation Alternatives) funded and part of the LAP program, which allows Yellowstone County to self-administer it.
 - i. MDT will still have some level of oversight.
 - ii. A separate meeting will be held with MDT, DOWL, and the County to determine what role/support MDT will provide on the project.
- c. The project uses Montana Public Works Standard Specifications with City of Billings 2021 Modifications rather than MDT Standard Specifications.

4. Correspondence/Change Orders

- a. All correspondence should be between Contractor and Engineer, and the Engineer will report to the Owner. The main point of contact for DOWL will be Marissa and Connie. Askin's main point of contact will be Dane.
 - i. Work Flow / Issue resolution:
 - 1. Owner: Connie → Marissa → Doug (as needed) → Logan
 - 2. Contractor: Dane → Dennis
- b. Major/significant changes must be handled in writing through a Work Change Directive and/or Change Order. Only the Owner can approve a Change Order. Change order documentation for all items must be submitted before any work on that item is done. No work shall be done by Contractor outside the contract documents without written approval from the County.

5. Drawings and Specifications

- a. IFC Drawings – no changes
- b. IFC Project Manual – inserted addendums, bid forms, contract, bonds & insurance.
- c. IFC documents provided to Askin 8/6/2025.
- d. Contractor questions/concerns after further review of jobsite?

6. Contract and Notice to Proceed

- a. Date of Contract – 7/22/2025
- b. Date of Notice to Proceed – ~9/15/2025. Will be issued following the pre-con meeting
- c. Substantial Completion

- i. Work between Woodland Rd (STA 1+11.71) and the west intersection of Rykken Circle and Old Hardin Rd (STA 17+00) will be substantially complete within 30 calendar days of Contract Time commencing.
 - ii. Work between the west intersection of Rykken Circle and Old Hardin Rd (STA 17+00) and the end of the project (STA 22+92.03) will be substantially completed within 30 calendar days of Contract time commencing.
 - iii. All work to be substantially complete by October 31, 2025
- d. Final Completion shall be 14-calendar days past Substantial Completion
- e. Liquidated Damages as per the Agreement Form
- f. Contract includes 2-year warranty period – (Updated in 2021 Standard Mods)

7. Schedule

- a. Preliminary Schedule required prior to start – [provided at pre-con meeting.](#)
- b. Schedule to be updated weekly with 3-week look-ahead provided at weekly meetings
- c. Schedule update provided with pay app.
 - i. [If the schedule is on track, an acknowledgement stating as much will suffice.](#)
 - ii. [If there are changes to the schedule, a list of the changes should be provided.](#)
- d. Calendar & Duration Constraints
 - i. Do not begin irrigation modification work prior to September 1st, 2025.
- e. [The preliminary schedule was briefly discussed.](#)
 - i. [Askin has been experiencing longer than normal lead times for pre-cast items.](#)
 - ii. [Askin is confident they can still meet their schedule.](#)
 - iii. [If it appears that long lead times for pre-cast items will cause an issue meeting the contract times, Askin should immediately bring it to the attention of DOWL for further discussion/consideration.](#)

8. Pay Requests

- a. Pay requests should be based on completed work and materials properly stored on-site in accordance with the Contractor's cost breakdown.
- b. Contractor shall use the form, supplied by the Engineer.
- c. The cut-off date for quantities will be [last Friday of the month unless otherwise discussed.](#)
- d. Submit draft pay request to the Engineer for review and approval.
- e. Provide an updated schedule with the pay application.
- f. The Owner shall retain 5% of amounts due until final completion; State tax of 1% will be deducted and paid to the State on behalf of the Contractor

9. Project Meetings

- a. First meeting: [TBD](#)
- b. Day of the week: [Tuesday](#) Time: [TBD](#) Location: [Teams](#)

10. Submittals

- a. Coordinate electronic submittals using DOWL's Newforma InfoExchange platform.
- b. Anticipated submittals prior to starting work:
 - i. 01041-1 Preliminary project schedule – [Hard copy provided at pre-con meeting.](#)
 - ii. 01010-1 List of construction equipment and rates
 - iii. 01030-2 List of subcontractors & suppliers – [This submittal is similar to the 24-hr contact submittal.](#)
 - iv. 01030-6 Storm water discharge permit – [If this isn't needed, the submittal should acknowledge it isn't needed.](#)
 - v. 01030-8 Contractor obtained permits
 - vi. 01030-9 Dewatering plan (if applicable) - [If this isn't needed, the submittal should acknowledge it isn't needed.](#)
 - vii. 01030-10 Notification of property owners & businesses – [required for affected residents/businesses not all residents/businesses in the project corridor.](#)
 - viii. 01030-18 Quality control plan—[This submittal was not included in the submittal list but is required per SP 5.B.1. DOWL will add this as an expected submittal in Newforma.](#)

11. Quality Control/Quality Assurance

- a. Contractor must provide quality control to assure all work is in compliance with the contract documents. [Rimrock](#) will provide QC testing. The Contractor is responsible for quality control testing and retesting of failed quality assurance tests. Retesting for failed quality assurance tests and any other back chargeable testing will be deducted from monthly pay estimates.
 - i. [Test results to be submitted.](#)
- b. Engineer will provide quality assurance acceptance testing for the Owner in accordance with the Standard Mods. QA testing does not replace an appropriate Contractor QC testing program.
- c. [A review of the subgrade with the County, Engineer and Contractor prior to placing sidewalk concrete is requested to consider/make any adjustments in grade.](#)

12. Staking Coordination

- a. Staking request form
- b. 72 hrs notice for staking requests
- c. [Askin will determine what kind of staking they need.](#)

13. Record Set of Drawings

- a. Contractor shall maintain a set of neat, up-to-date record drawings that are readily available upon request.

14. Traffic Control

- a. Review traffic control requirements in specifications – a couple items noted below:
 - i. Maintain two-way traffic on Old Hardin Rd at all times.
 - ii. Maintain pedestrian traffic control in addition to vehicular traffic control.
 - iii. Minimize disruptions to mail delivery, garbage collection, emergency service operations, and school bussing. Coordinate as necessary.
 - iv. Notify residents at least 48-hours in advance of any access restrictions. [Askin should coordinate with residents to reduce impacts when possible.](#)
 - v. Notify businesses 3 days in advance of any access restrictions. [Askin should coordinate with businesses to reduce impacts when possible.](#)

15. Build America, Buy America (BABA)

- a. Furnish materials manufactured in the United States.
 - i. Special provisions outline construction materials that are excluded.
- b. Upon request, provide documentation showing that materials meet BABA requirements.
- c. [SP-4 states “Projects with a total contract value of \\$500,000 or less are exempt from all domestic preference regulations, including steel and iron.” The awarded/initial construction contract value is \\$492,995.00.](#)
- d. [Whether the project is exempt or not, readily available material origin certs/forms should be submitted.](#)

16. Other items

- a. Irrigation Modifications
 - i. Contractor to procure precast concrete products as outlined in Addendum #2.
 - ii. Concrete collar vs. dissimilar pipe couplers—[Askin will discuss the dissimilar pipe couplers with their pipe supplier and follow up.](#)
- b. Public Notifications
 - i. Provide written notice to affected properties at least one week prior to construction.

17. Questions/Concerns

- a. [The group discussed the pipe lateral at STA 4+27.67 \(sheet 13 of the plan and profiles\). The plan and profile doesn’t provide much information on the existing pipe grade. There is an expectation that there may be some field fitting to make the connection and extend the pipe.](#)
- b. [Lockwood Irrigation District will be kept in the loop of construction operations.](#)

- c. DOWL/Lockwood are considering potential changes at the southeast corner of Old Hardin Rd and Greenwood Ave. The property owner is sensitive to the project and has expressed concerns regarding drainage at this intersection.

PRE-CONSTRUCTION CONFERENCE ATTENDANCE SIGN-IN

PROJECT: Yellowstone County TA56(114) Bicycle & Pedestrian Facilities Sidewalks – Lockwood OWNER: Yellowstone County

DATE & TIME: August 12, 2025 10:30 AM ENGINEER: DOWL CONTRACTOR: Askin Construction

LOCATION: Yellowstone County Building, Room 3207 & Teams Meeting

Name	Representing	Office Phone	Cell Phone	Email
Logan McIsaac	Yellowstone County	406-670-0283		Imcisaac@yellowstonecountymt.gov
Jay Anderson	Yellowstone County			janderson@yellowstonecountymt.gov
Doug Enderson	DOWL	406-869-6337		denderson@dowl.com
Marissa Madsen	DOWL	406-551-1454	541-954-7185	mmadsen@dowl.com
Connie Nevarez	DOWL	406-869-6381	406-661-2055	cnevarez@dowl.com
Dennis Ross	Askin Construction	406-702-1097	406-702-2879	dennistr@askingconstruction.com
Dane Swartz	Askin Construction	406-702-1097	406-698-4080	danes@askinconstruction.com
Megan McLean	DOWL	406-672-5926	406-869-6333	mmclean@dowl.com
Teams Joe Leligbowicz	MDT			jleligbowicz@mt.gov
Teams Travis Smith	Lockwood Ped Safety District			travis@cd-mt.com
Teams T.J. Ramaeker	MDT			tramaeker@mt.gov
Teams Sam Baker	MDT			sbaker@mt.gov

Yellowstone County

ID		Task Mode	Task Name	Duration	Start	Finish	% Complete	June 6/16/86/156/226/29	July 7/67/137/207/27	August 8/38/108/178/248/31	September 9/79/149/219/28	October 10/510/1210/1910/26	November 11/211/911/1611/23	December 12/31/30
1			Preconstruction	34 days	Wed 6/25/25	Tue 8/12/25	100%							
2			Contract Documents - Executed Contract, Permits, Submittals	19 days	Wed 6/25/25	Tue 7/22/25	100%							
3			Pre-Construction Meeting	0 days	Tue 8/12/25	Tue 8/12/25	100%							
4			Old Hardin Rd. Sidewalk	45 days	Mon 9/15/25	Fri 11/14/25	0%							
5			Woodland to West Rykken Circle (Sta 1+11.71 to 17+00)	29 days	Mon 9/15/25	Thu 10/23/25	0%							
6			Notice to Proceed	0 days	Mon 9/15/25	Mon 9/15/25	0%							
7			Mobilization	1 day	Mon 9/15/25	Mon 9/15/25	0%							
8			Potholing	2 days	Tue 9/16/25	Wed 9/17/25	0%							
9			Removals	1 day	Thu 9/18/25	Thu 9/18/25	0%							
10			Connect to Existing	1 day	Thu 9/18/25	Thu 9/18/25	0%							
11			Subgrade Excavation	5 days	Fri 9/19/25	Thu 9/25/25	0%							
12			Place Gravel Base	5 days	Fri 9/26/25	Thu 10/2/25	0%							
13			Install Concrete Sidewalk	6 days	Fri 10/3/25	Fri 10/10/25	0%							
14			Relocate Mailboxes	1 day	Mon 10/13/25	Mon 10/13/25	0%							
15			Install Fence	2 days	Mon 10/13/25	Tue 10/14/25	0%							
16			Landscape Restoration	4 days	Mon 10/13/25	Thu 10/16/25	0%							
17			Final Cleanup	5 days	Fri 10/17/25	Thu 10/23/25	0%							
18			Substantial Completion	0 days	Thu 10/23/25	Thu 10/23/25	0%							
19			Rykken Circle to End of Project (17+00 to 22+92.03)	20 days	Mon 10/6/25	Fri 10/31/25	0%							
20			Notice to Proceed	0 days	Mon 10/6/25	Mon 10/6/25	0%							
21			Mobilization	1 day	Mon 10/6/25	Mon 10/6/25	0%							
22			Remove Existing Structures	1 day	Tue 10/7/25	Tue 10/7/25	0%							
23			Install 36" Irrigation Line & Laterals	10 days	Wed 10/8/25	Tue 10/21/25	0%							
24			Subgrade Excavation	1 day	Wed 10/22/25	Wed 10/22/25	0%							
25			Place Gravel Base	1 day	Thu 10/23/25	Thu 10/23/25	0%							
26			Install Concrete Sidewalk	2 days	Fri 10/24/25	Mon 10/27/25	0%							
27			Landscape Restoration	2 days	Tue 10/28/25	Wed 10/29/25	0%							
28			Final Cleanup	2 days	Thu 10/30/25	Fri 10/31/25	0%							
29			Substantial Completion	0 days	Fri 10/31/25	Fri 10/31/25	0%							
30			Final Completion Activities	10 days	Mon 11/3/25	Fri 11/14/25	0%							
31			Punchlist	10 days	Mon 11/3/25	Fri 11/14/25	0%							
32			Final Completion	0 days	Fri 11/14/25	Fri 11/14/25	0%							

Date: Tue 8/12/25

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Critical

Critical Split

Progress

Manual Progress

TO: Yellowstone County, Big Sky Economic Development, KLJ, LWSD
FROM: Jill Cook, PE
DATE: July 15, 2025
RE: I-90 Water and Sewer Crossings Project - July 2025 Update

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☒ For Your Use

Construction Update:

Construction continues on the project.

Boland, COP's boring subcontractor, completed the final 24" water bore under Johnson Lane on June 27th. Boland's work is now complete and they have demobilized from the project.

COP has set and tied in the two manholes in Cole St. Final pressure testing will be completed this week.



Left photo: 6/26/25, installation of the triple force main on the north end of the 42" interstate bore
Right photo: 6/30/25, fire hydrant installation near the Town Pump

Schedule 1:

- 24" casings have been completed
- All of the new waterline has been installed and tied in
- Final pressure testing to take place within the next week.

Schedule 2:

- The waterline in North Frontage Road east of Firth has been completed. No update from last month.

Schedule 3:

- Waterline from Johnson Lane to Unertal is installed. No update from last month.

Schedule 4:

- All 42" casing has been completed
- The only force main remaining to be installed is the LWSD force main across North Frontage Road.
- Pressure testing to take place within the next week
- Gravity sewer is installed in Cole Street, and is under review

Schedule 5:

- Force main in Firth St. is installed and restoration is complete. No update from last month.

June's construction payment application was submitted by COP Construction and approved at LWSD's July 9 board meeting. July's payment application will be presented during LWSD's August 13 board meeting. Engineering invoices have also been transmitted. LWSD will coordinate with the County on the cost share as agreed to in the MOU between LWSD and Yellowstone County.

Change Order request #3 has been submitted by COP for manhole adjustments that occurred on Cole St. A new drop structure and additional insulation board were required. This Change Order request is currently under review by Morrison-Maierle.

Morrison-Maierle has a full-time Resident Project Representative onsite, Tyler Parker. Weekly meetings are held at the LWSD office at 1644 Old Hardin Road at 10:00 a.m. on Tuesdays. Any of you are welcome to attend or **call me at 406-671-3179 if you should have any questions or concerns about the project.**

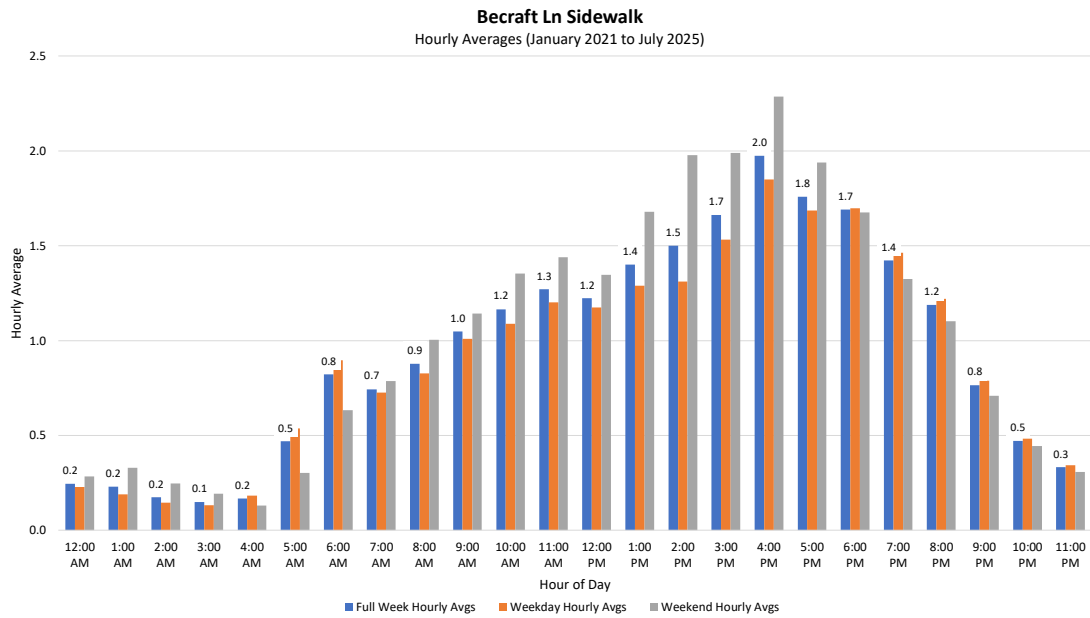
Construction Schedule:

- Notice to Proceed: 3/10/25
- Calendar Days to Substantial Completion: 113 (through CO 2)
- Expected Substantial Completion: 7/18/25 (contractual substantial completion date was 7/1/25, and Change Order 3 may add days to extend this)

Funding Coordination Update:

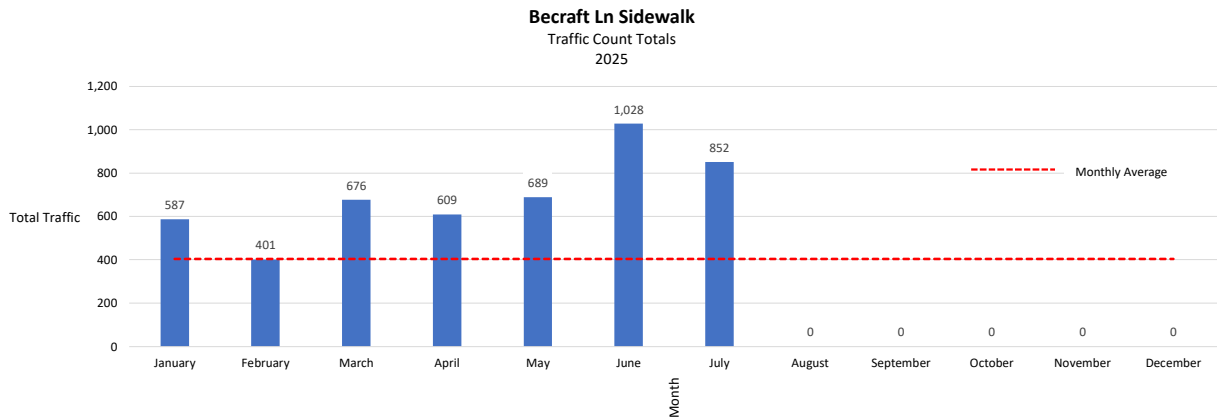
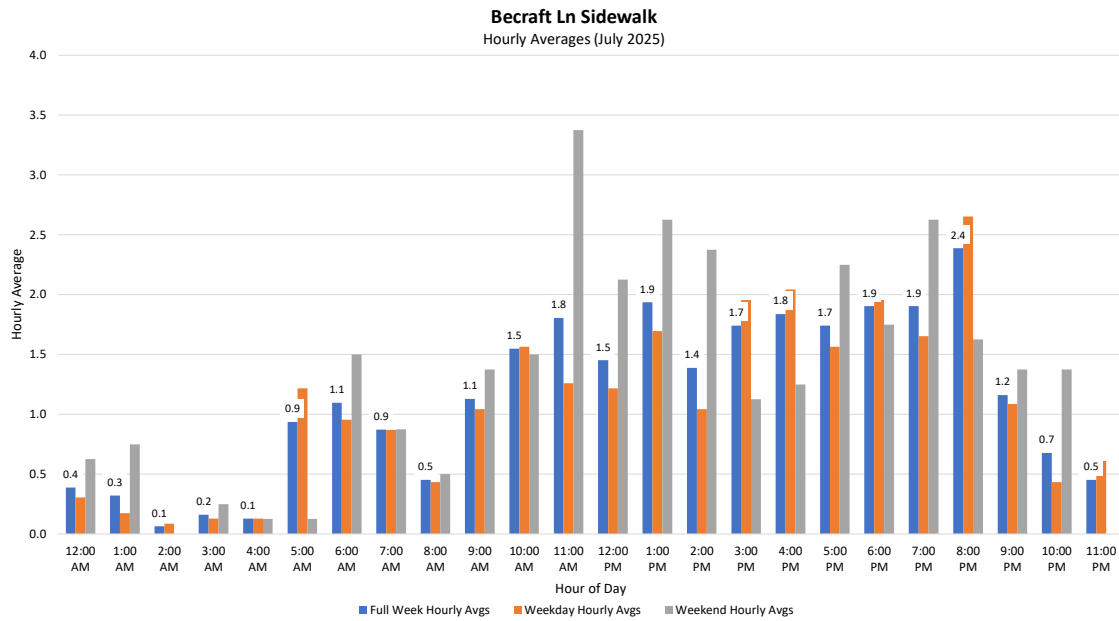
We have been in regular contact with Dorothy Walsh of EDA, KLJ, and Yellowstone County as needed.

We have also been in ongoing communication with Yellowstone County representatives (primarily Anna Ullom), providing detailed information needed for quarterly updates.

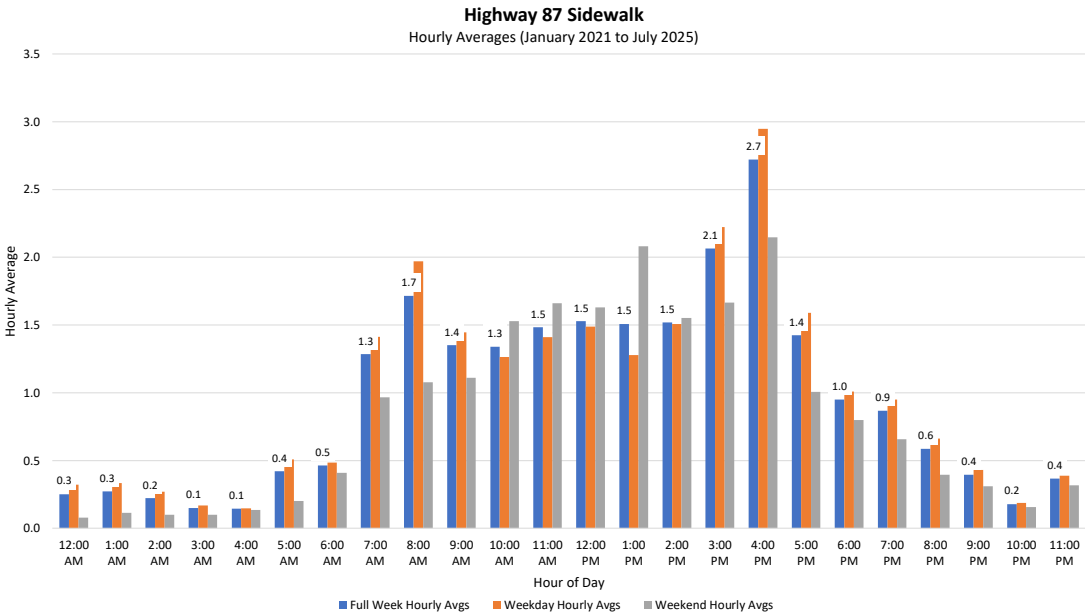


Hourly Statistics		
	Total	Month
Average	0.9	1.1
Median	1.0	1.1
STDV	0.6	0.7
Min	0.1	0.1
Max	2.0	2.4

Field Notes

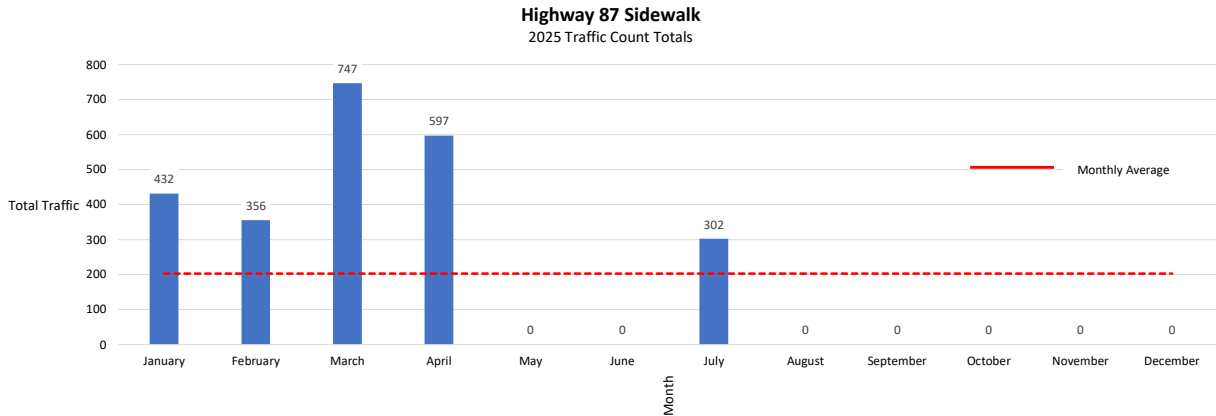
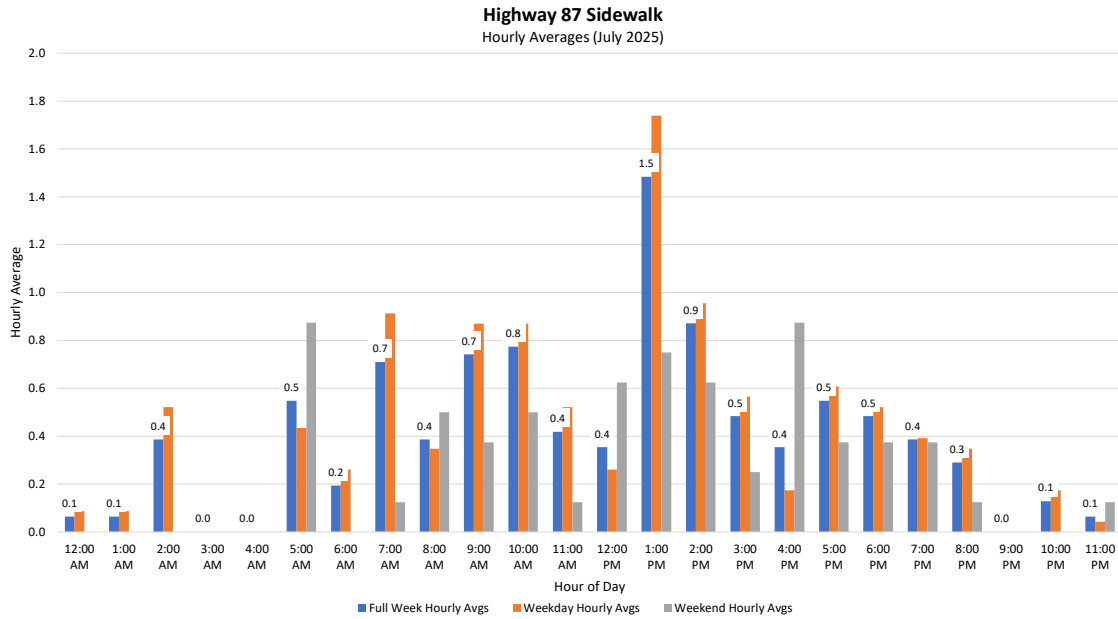


Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Monthly Avg
Becraft Ln	4,842	23	22	10	1	4-Feb	81	403.50

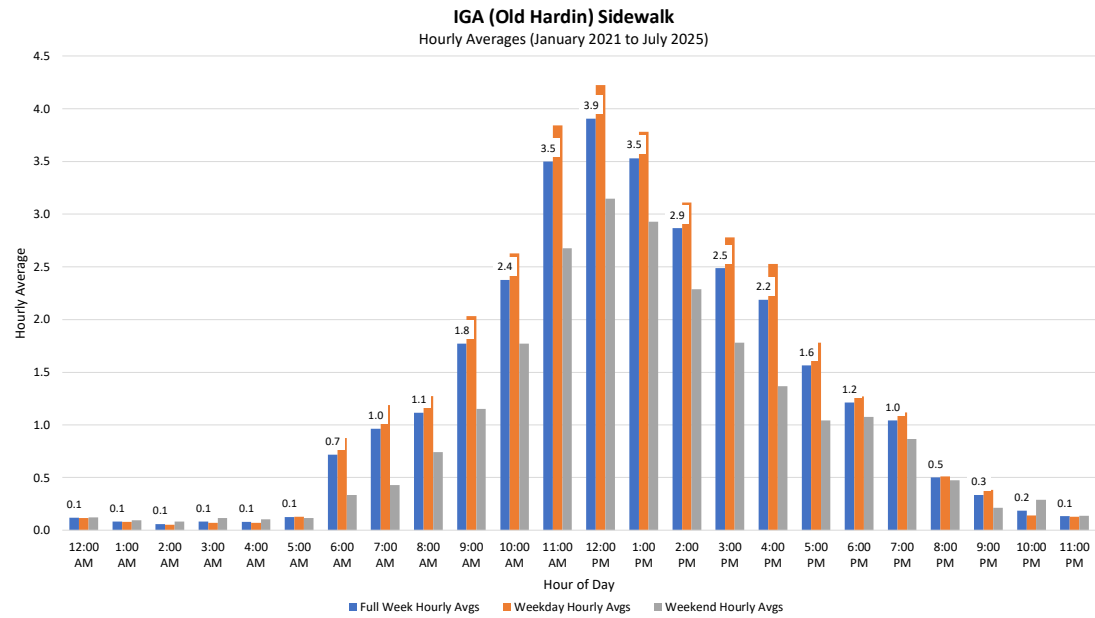


Hourly Statistics		
	Total	Month
Average	1.0	0.4
Median	0.9	0.4
STDV	0.7	0.3
Min	0.1	0.0
Max	2.7	1.5

Field Notes

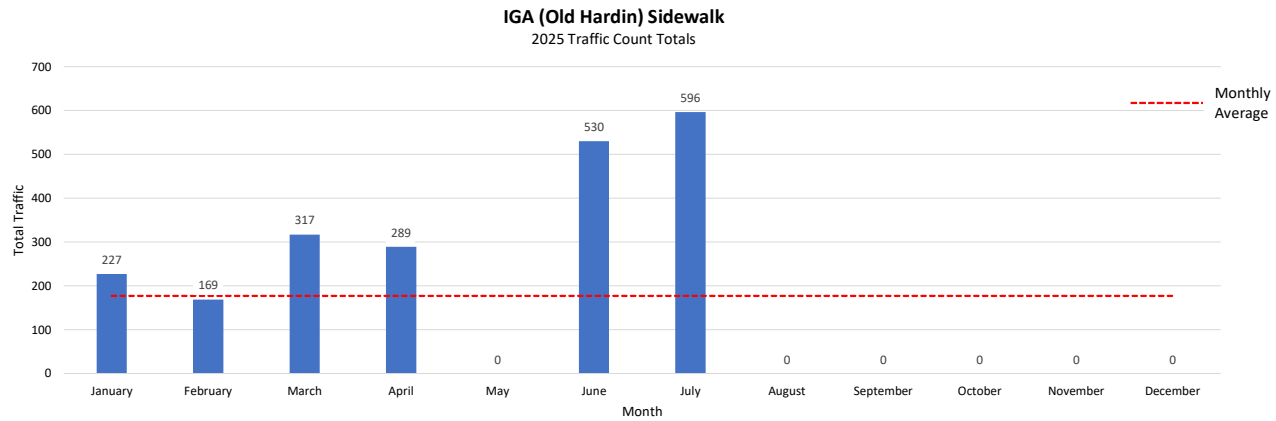
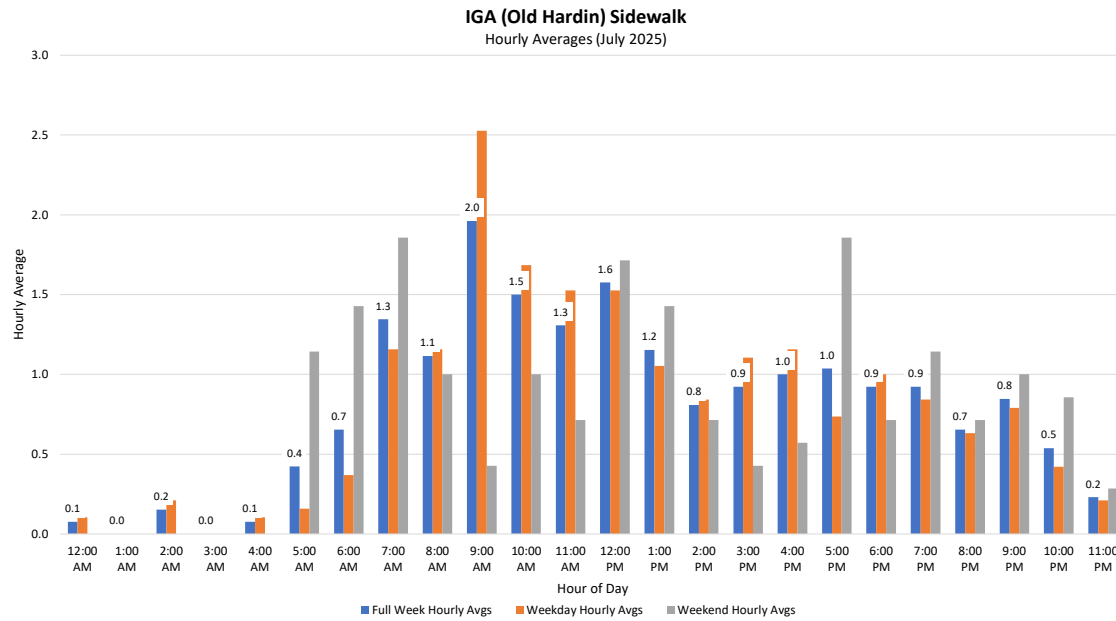


Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Date w/ Max Total
Highway 87	2,434	16	11	5	1	12-Feb	45	2-Mar

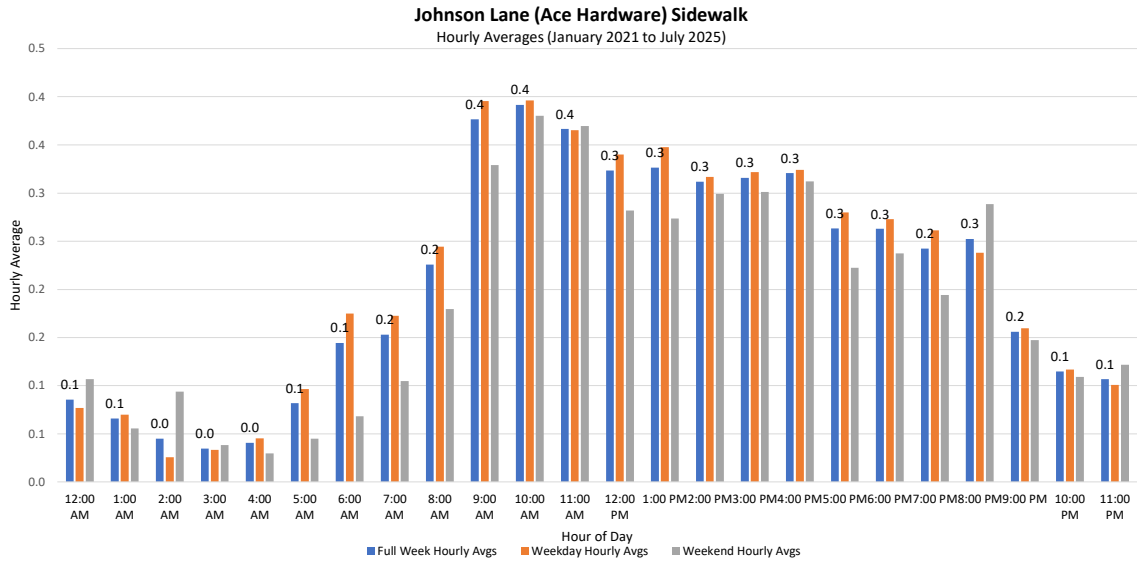


Hourly Statistics		
	Total	Month
Average	1.3	0.8
Median	1.0	0.9
STDV	1.3	0.5
Min	0.1	0.0
Max	3.9	2.0

Field Notes

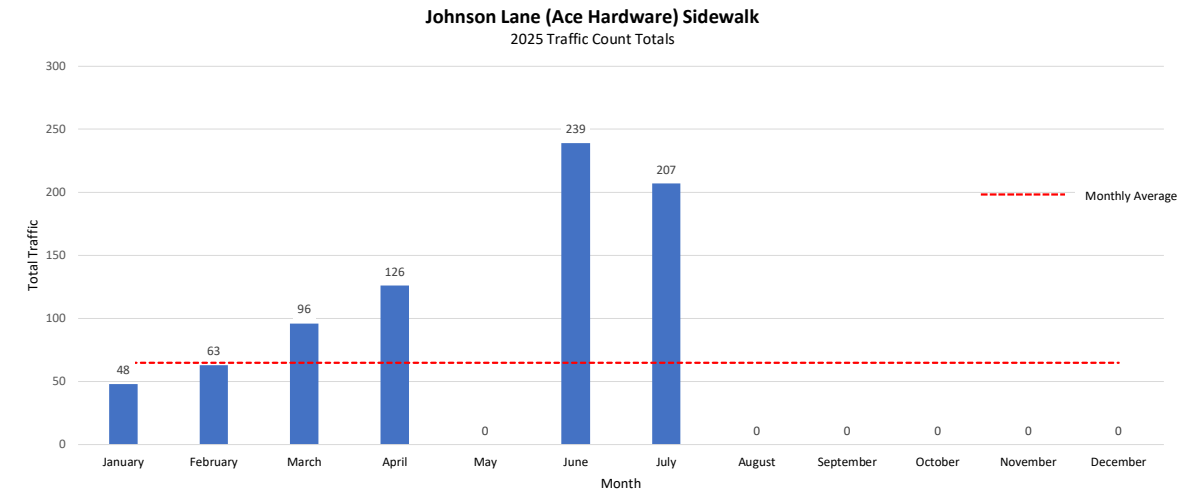
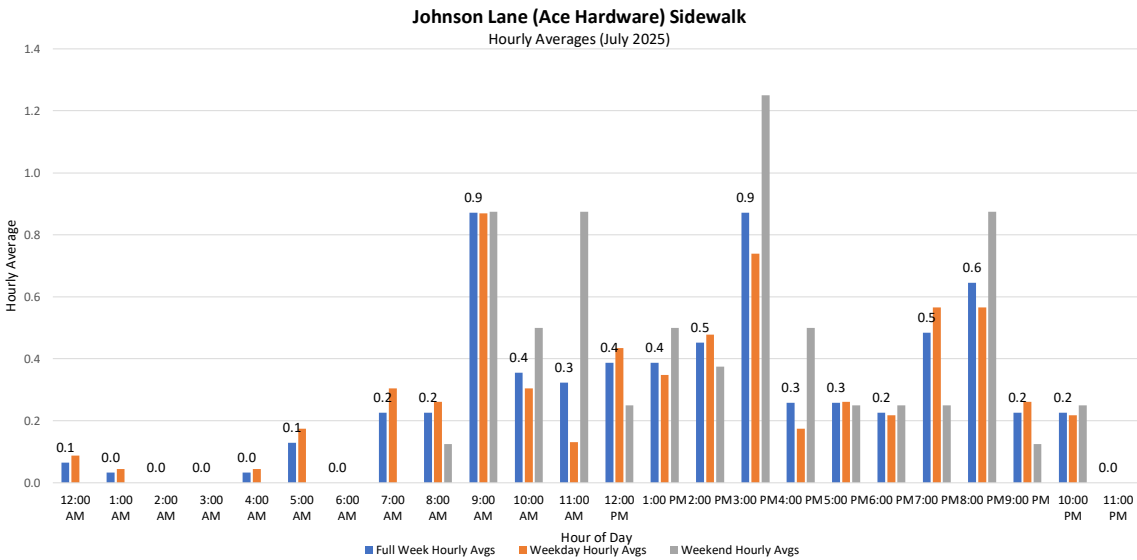


Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Date w/ Max Total	Monthly Avg
Highway 87	2,128	12	10	4	1	11-Jan	48	26-Jul	177

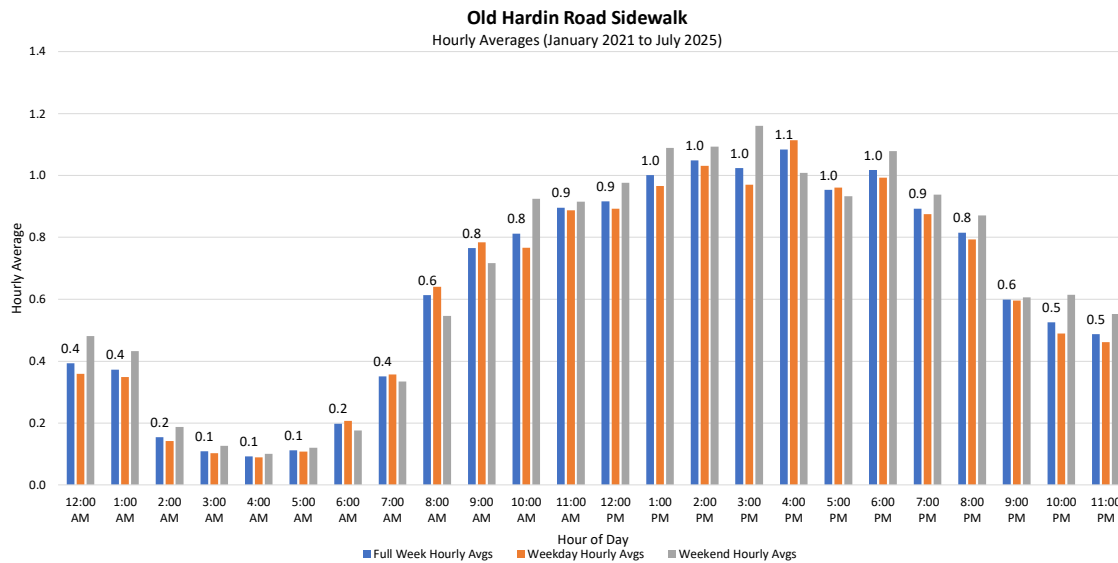


Hourly Statistics		
	YTD	Month
Average	0.2	0.3
Median	0.2	0.2
STDV	0.1	0.3
Min	0.0	0.0
Max	0.4	0.9

Field Notes
Sidewalk was completely covered in snow from street plowing in December 2018.

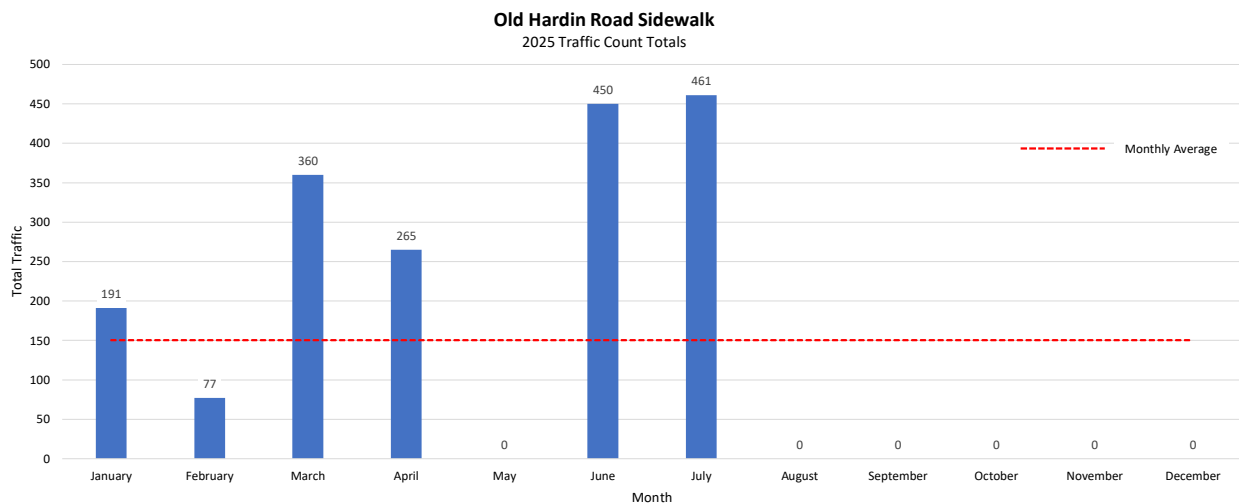
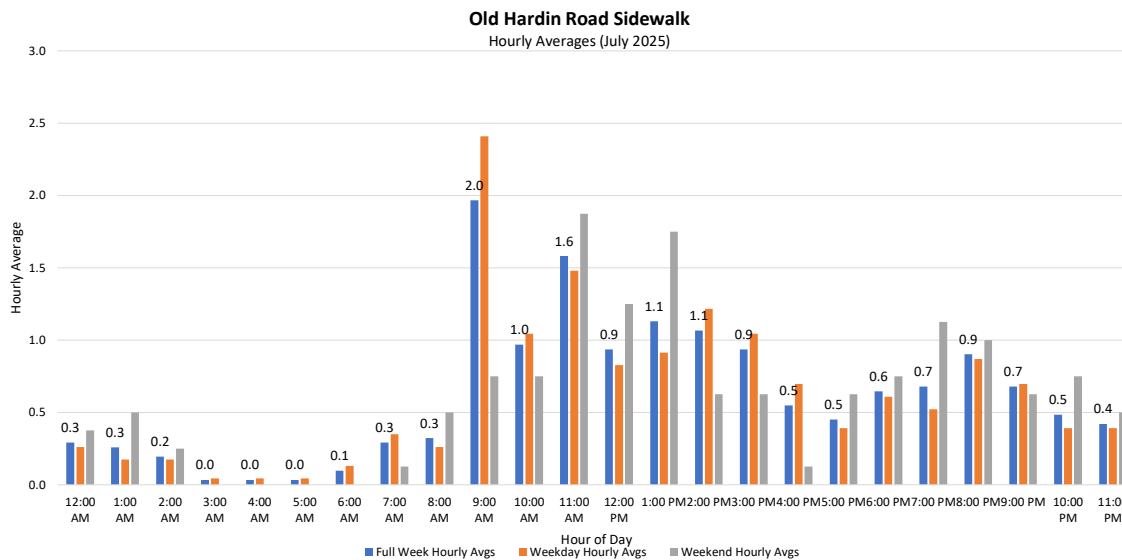


Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Date w/ Max Total	Monthly Avg
Johnson Ln Sidewalk	779	4	4	4	0	01/04/20	23	06/05/20	65



Hourly Statistics		
	YTD	Month
Average	0.6	0.6
Median	0.7	0.5
STDV	0.3	0.5
Min	0.1	0.0
Max	1.1	2.0

Field Notes



Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Date w/ Max Total	Monthly Avg
Old Hardin Rd	1,804	10	8	4	0	1/6/21	34	7/14/21	150